

## Nomination Form and Recommendation Letter

The applicant's direct supervisor must complete both the nomination form and write a letter of recommendation. The letter should discuss how long and in what capacity the recommender has known the applicant, as well as the applicant's strengths, weaknesses, personal character, and potential for success in the Executive MBA program.

Upon completion, the recommendation may be mailed directly to the Executive MBA Office at the University of Utah, 1645 E. Campus Center Drive, CRCC 125, Salt Lake City, UT 84112 or emailed to [emba@utah.edu](mailto:emba@utah.edu).

**Applicant Name** \_\_\_\_\_

**Your Name** \_\_\_\_\_

**Your Company** \_\_\_\_\_

**Company Address** \_\_\_\_\_

**Company City, State, Zip** \_\_\_\_\_

**Your Title** \_\_\_\_\_

**Your Email** \_\_\_\_\_

**Your Phone** \_\_\_\_\_

<b>Applicant Rating</b>	<b>Lowest</b>					<b>Highest</b>
Leadership Ability	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Ability to Work With Others	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Judgment and Maturity	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Enthusiasm	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Communication Skills						
Written	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Oral	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Responsibility	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Motivation	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Management Skills	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	
Overall Recommendation	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>	5 <input type="radio"/>	

**How long and in what capacity have you known the applicant?**

\_\_\_\_\_

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